November 19, 2019

Delivered via email: steve.thompson@weschools.org

Mr. Steve Thompson  
Superintendent  
Willoughby Eastlake City Schools  
35353 Curtis Blvd.  
Eastlake, OH 44095

Re: Ohio Open Record Law Request

Dear Mr. Thompson:

Pursuant to the provisions of the Ohio Open Records Law ORC 149.43 B (1), we request from the Willoughby Eastlake City Schools access to and a copy of the following records within a reasonable time period:

1. All correspondence between the Willoughby-Eastlake School District and the Political Action Committee formed to promote the Willoughby-Eastlake School property tax levy on the November 5, 2019 ballot.

The time frame for the requested records is for the calendar year 2019.

Public record means records kept by any public office, including, but not limited to, state, county, city, village, township, and school district units. ORC 149.43 (A)(l).

If this request is denied you are required to provide a written statement of the grounds for such denial. Such statement shall cite the specific provision of law under which access is denied and shall be furnished to the requester no later than the end of the third business day following the date that the request for the statement is received. ORC 149.43 (B)(3).

Any reasonably segregable portion of a record otherwise exempt from disclosure is required to be made available after deletion of the portions that are exempted by law. ORC 149.43

If any fee is to be charged for copying the requested records, please notify us in advance if the expected cost is likely to exceed $10.00.  
  
 If you do not understand this request or any portion thereof, or if you feel you require clarification, please contact us immediately at (440) 479-7061 or lobbyistsforcitizens.com.

Very respectfully,

Brian Massie

Brian Massie  
Executive Director  
Lobbyists for Citizens